



# **Greenacres Home School Association**

Registered Charity No. 1114887 (England & Wales)

## **Trustees' Annual Report and Financial Accounts for the year ending 31<sup>st</sup> August 2024**

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## Legal and administrative details

Greenacres Home School Association is the parent-teacher association of Greenacres Primary School and Language Impairment Unit in Eltham ('the school'). Greenacres PTA is an operating name of Greenacres Home School Association, and the association is generally referred to as 'the PTA' within the school. Any references to 'Greenacres PTA' and 'the PTA' in this and other documents should be understood to refer to Greenacres Home School Association. Greenacres Home School Association is a charity registered in England and Wales, registered charity no. 1114887.

### **Registered address:**

Greenacres Primary School, Witherston Way, Eltham, London, SE9 3JN

### **Governing document:**

NCPTA Model Constitution for Parent Teacher Associations (2000). Adopted Nov. 2005. Amended March 2022.

### **Trustees during 2023–24:**

|                                        |                            |
|----------------------------------------|----------------------------|
| Francesca Whymark (Parent)             | re-elected 12 January 2024 |
| Gemma Louise Simpson (Parent)          | elected 12 January 2024    |
| Sarah Rose Gutteridge (Head of School) | elected 12 January 2024    |

### **Former Trustee:**

Sarah Armstrong stepped down in September 2023 due to no longer being employed at Greenacres and therefore ineligible to hold the post.

### **Additional governance information:**

A small group of parent/carers volunteers helps to organise and run events with additional support from school staff.

# Charitable objects and public benefit statement

Our charitable object is to support and advance the education and wellbeing of pupils at the school and we do this by:

- (i) providing the children with engaging experiences which support their learning and increase their cultural capital;
- (ii) initiating community activities which bring staff, parents/carers and the wider school community together; and
- (iii) providing funding for facilities and/or equipment which support the school and enhance pupil wellbeing.

## **Statement of Public Benefit:**

Larger annual events like our Christmas and Summer Fairs can act as a stepping stone to increased parent/carer engagement in school life, which is known to have a positive impact on children's progress and attainment.

By contributing to the cost of educational experiences and workshops we help increase children's cultural capital and give them advancements that they may not otherwise have received.

Funding for extras such as book areas, cooking ingredients or craft supplies, contributes to a more rounded educational experience for the children.

# Summary of activities

We are pleased to report a return to a full and active year of fundraising and enrichment activity for 2023–24. Thanks to the enthusiasm of a small and dedicated group of volunteers and the generosity of families, we successfully delivered a broad range of community and fundraising events.

## **Fundraising highlights included:**

- Movie Night
- PJ Day
- Easter Events
- Christmas Raffle
- Bake Sale
- Danceathon
- Summer Social

Together, these events generated £2,163 in total income, including £304 from raffles and £1,859 from other fundraising activities.

We were proud to support the school with grants totalling £1,357, which covered the Christmas pantomime and enrichment activities including free inflatables to be enjoyed by children at the Summer Social. These contributions, along with reinvestment in future fundraising and the costs of running events, reflect our commitment to delivering value and enjoyment to the whole school community.

In addition to event-related expenses, we covered core administrative costs such as PTA membership, licensing, and bank fees—bringing total expenditure for the year to £2,669.

This resulted in a net deficit of £506 for the financial year, which was planned and approved in order to spend down reserves in a meaningful way. We ended the year with £3,302 in cash funds, maintaining a healthy financial position going forward.

We would like to thank all our parent and carer volunteers for their time and energy. And to all of you—our members—thank you for your continued generosity and support. We truly couldn't do it without you.

# Receipts and payments accounts<sup>1</sup>

|                                     | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Totals<br>2023-24<br>£ | Totals<br>2022-23 <sup>2</sup><br>£ |
|-------------------------------------|----------------------------|--------------------------|-------------------------|------------------------|-------------------------------------|
| <b>Receipts</b>                     |                            |                          |                         |                        |                                     |
| Event income                        | 1,859                      | -                        | -                       | 1,859                  | 0                                   |
| Donations                           | 0                          | -                        | -                       | 0                      | 229                                 |
| Donations in-kind                   | 0                          | -                        | -                       | 0                      | 0                                   |
| Raffles                             | 304                        | -                        | -                       | 304                    | 378                                 |
| Interest                            | 0                          | -                        | -                       | 0                      | -                                   |
| Grants                              | -                          | -                        | -                       | -                      | -                                   |
| <i>Subtotal</i>                     | <b>2,163</b>               | -                        | -                       | <b>2,163</b>           | <b>607</b>                          |
| Asset / investment sales            | -                          | -                        | -                       | -                      | -                                   |
| <b>Total Receipts</b>               | <b>2,163</b>               | -                        | -                       | <b>2,163</b>           | <b>607</b>                          |
| <b>Payments</b>                     |                            |                          |                         |                        |                                     |
| Cost of fundraising & events        | 970                        | -                        | -                       | 970                    | 311                                 |
| Administrative costs                | 267                        | -                        | -                       | 267                    | 110                                 |
| Sundry expenses                     | -                          | -                        | -                       | -                      | -                                   |
| Bank fees                           | 75                         | -                        | -                       | 75                     | 60                                  |
| Grants to school                    | 1,357                      | -                        | -                       | 1,357                  | 13,925                              |
| <i>Subtotal</i>                     | <b>2,669</b>               | -                        | -                       | <b>2,669</b>           | <b>14,406</b>                       |
| Asset / investment purchases        | -                          | -                        | -                       | -                      | -                                   |
| <b>Total payments</b>               | <b>2,669</b>               | -                        | -                       | <b>2,669</b>           | <b>14,406</b>                       |
| <b>Net of receipts / (payments)</b> | <b>(506)</b>               | -                        | -                       | <b>(506)</b>           | <b>(13,799)</b>                     |
| Transfers between funds             | -                          | -                        | -                       | -                      | -                                   |
| Cash funds last year end            | 3,808                      | -                        | -                       | 3,808                  | 17,607                              |
| <b>Cash funds this year end</b>     | <b>3,302</b>               | -                        | -                       | <b>3,302</b>           | <b>3,808</b>                        |

# Statement of assets and liabilities

|                                              | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ |
|----------------------------------------------|----------------------------|--------------------------|-------------------------|
| <b>Cash funds</b>                            |                            |                          |                         |
| HSBC Community Account                       | 17                         | -                        | -                       |
| Lloyds Treasurers Account                    | 455                        | -                        | -                       |
| Cash on hand                                 | 2,830                      | -                        | -                       |
| <b>Total cash funds</b>                      | <b>3,302</b>               | -                        | -                       |
| <b>Other monetary assets</b>                 | -                          | -                        | -                       |
| <b>Investment assets</b>                     |                            |                          |                         |
| <b>Assets retained for charity's own use</b> |                            |                          |                         |
|                                              | Fund to which<br>belongs   | Cost                     | Value                   |
|                                              | -                          | -                        | -                       |
|                                              | -                          | -                        | -                       |
|                                              | Fund to which<br>relates   | Amount due               | Date due                |
| <b>Liabilities</b>                           | -                          | -                        | -                       |

# Notes to the accounts

## **1 Accounting policies**

Receipts and payments accounts have been prepared in accordance with Section 133 of the Charities Act 2011. As the gross income of the association does not exceed £25,000, we are not required to submit to an audit or an independent examination of accounts.

## **2 Prior period errors**

The year-end figures for the 2022-23 financial year have been revised downwards from what was reported in the last annual report due to bank fees not being correctly accounted for in financial statements

# Declaration

The Trustees declare they have approved the report above.

Signed on behalf of all Trustees:

Francesca Whymark  
Treasurer

05 June 2025